

BUILDING CONTROL - VAT AT 20%

Explanatory notes:

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

- a)** If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.
- b)** You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

Other information:

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

Redditch 01527 64252

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<p><u>TABLE A: STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING</u> 1,2,3 or More Properties:</p>		3%		
<p>Application Regularisation</p>	<p>Please Ring for Quote Please Ring for Quote</p>		<p>Please Ring for Quote Please Ring for Quote</p>	
<p><u>TABLE B: DOMESTIC EXTENSIONS TO A SINGLE BUILDING</u></p>				
<p>Garage Conversion to habitable room Application Regularisation Additional</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us Please Contact Us</p>	<p>An increasing number of customers are aware of the obligation for local authority building control to provide project specific fees, which are now provided in virtually all cases. It is proposed to continue with provision of site specific fees in accordance with The Building (Local Authority Charges) Regulations 2010 as in previous years, however it is also now proposed to expand this to cover the remaining few fee categories where a fixed fee is currently published.</p>
<p>Extension project Application Regularisation Additional</p>	<p>Please Contact Us Please Contact Us</p>		<p>Please Contact Us Please Contact Us Please Contact Us</p>	
<p>All other extensions Loft Conversions Detached garage over</p>	<p>Please Contact Us Please Contact Us Please Contact Us</p>		<p>Please Contact Us Please Contact Us Please Contact Us</p>	
<p>Electrical works by non-qualified electrician Application Regularisation</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us</p>	<p>The number of applications received which fall within these final few categories amounts to around 5% of all applications.</p>
<p>Renovation of thermal element Application Regularisation</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us</p>	
<p>Installing steel beam(s) within an existing house Application Regularisation</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us</p>	
<p>Window replacment Application Regularisation</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us</p>	
<p>Installing a new boiler or wood burner etc. Application Regularisation</p>	<p>Please Contact Us</p>		<p>Please Contact Us Please Contact Us</p>	
<p><u>TABLE C: ALL OTHER WORKS - ALTERATIONS</u> £0 +</p>	<p>Please Contact Us</p>		<p>Please Contact Us</p>	
<p>For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote These charges have been set on the following basis:</p> <p>1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months</p> <p>2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.</p>				

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<p><u>Building Control – Supplementary Charges</u></p> <p>If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).</p> <p>Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.</p> <p>Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.</p>				
<p><u>ARCHIVED APPLICATIONS</u></p>				
<p>Process request to re-open archived building control file, resolve case and issue completion certificate</p>	50.50	1.52	52.00	
<p>Each visit to site in connection with resolving archived building control cases</p>	65.90	1.98	67.90	
<p><u>WITHDRAWN APPLICATIONS</u></p>				
<p>Process request</p>	50.50	1.52	52.00	
<p>With additional fees of.....</p>				
<p>Withdraw Building Notice application where no inspections have taken place</p>	refund submitted fee less admin fee			
<p>Withdraw Building Notice application where inspections have taken place</p>	refund submitted fee less admin fee, less £64 per site visit made			
<p>Withdrawn Full Plans application without plans being checked or any site inspections being made</p>	refund submitted fee less admin fee			
<p>Withdraw Full Plans application after plan check but before any inspections on site</p>	refund inspection fee (where paid up-front) less admin fee			
<p>Withdraw Full Plans application after plan check and after site inspections made</p>	refund any paid inspection fee less admin fee, less £64 per site inspection made			
<p><u>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</u></p>				
<p>Process request to re-invoice inspection fee to new addressee</p>	50.50	1.52	52.00	
<p>Optional Consultancy Services</p>	Please Contact Us		Please Contact Us	

Charges note

Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. This draft set of fees and charges reflects the surplus income projected to have arisen by the end of 13/14 across the shared service. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service.

Business Transformation

Service Category	Proposed charge from 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>New Properties</u>		3.00%		
Naming and numbering new premises.	244.00	7.32	251.30	
Naming and numbering new premises.	121.00	3.63	124.60	
Additional Adjoining premises to the above	24.00	0.72	24.70	
Confirmation of address to solicitors/conveyancers/occupiers or owners	24.00	0.72	24.70	
Additional charge where this includes naming of a building (e.g. block of flats)	61.00	1.83	62.80	

Community Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Private Sector Housing</u>		3.00%		
House Fitness Inspections	111.20	3.34	114.50	
Registration of housing in multiple occupation: per occupant - first property	91.70	2.75	94.50	
per occupant - subsequent property	79.30	2.38	81.70	
Service and Administration of Improvement,	25.80	0.77	26.60	
Prohibition, Hazard Awareness or Emergency Measures Notices under Housing Act 2004				Price based on the salary of the employee undertaking the work +10%
Enforcement of Statutory Notices, Supervision of Work in Default etc				Price based on the salary of the employee undertaking the work +10%
<u>Lifeline</u>				
Installation Fee - New Charge (Private & HRA)	35.00	1.05	36.00	
Alarms private user pre April 2004 x 52 weeks*	2.60	0.00	2.60	
Community Alarm Hire Private/self funder x 52 weeks Key safes types 1 and 2	3.70	0.11	3.80	Based on the actual cost of the product + 10% admin fee

Extra pendants - private tenants				Based on the actual cost of the product + 10% admin fee
Extra pendants - council tenants				Based on the actual cost of the product + 10% admin fee
*This is a lifetime set price and cannot be increased				
<u>Hire Products</u>				
Hire of smoke alarm per week	1.20	0.05	1.25	
CO2 Detector per week	1.20		1.25	
Bogus Caller Panic Button	1.20	0.04	1.25	
Flood Detector	1.20	0.04	1.25	
Falls Detector	1.20	0.04	1.25	
Additional pendant	1.20	0.04	1.25	
<u>Dial a Ride Service</u>				
Minibus - single journey	2.40	0.07	2.50	
Concessionary fare	1.80	0.20	2.00	

Corporate

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Photocopying per copy</u>				
A4 (black & white)	0.30	0.01	0.30	
A4 (colour)	0.40	0.01	0.40	
A3 (black & white)	0.40	0.01	0.40	
A4 binding	1.90	0.06	2.00	
A4 plastic cover	1.30	0.04	1.30	
A3 (colour)	0.70	0.02	0.70	
A2 (black and white)	0.60	0.02	0.60	
A2 (colour)	Variable rate		Variable rate	
A1 (black and white)	1.10	0.03	1.10	
A1 (colour)	Variable rate		Variable rate	
A0 (black and white)	2.00	0.06	2.10	
A0 (colour)	Variable rate		Variable rate	
<u>Other Corporate Charges</u>				
Copy P60	5.70	0.17	5.90	
Replacement ID badge	5.70	0.17	5.90	
Attachment of Earnings per deduction	1.10	0.03	1.10	

Customer Access & Financial Support

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Revenues</u>				
<u>Court Costs</u>				
<u>Council Tax</u>				
		3.00%		Costs must be based on actual costs and worked out in accordance with guidance provided

Summons	54.50	1.64	56.10
Liability Order	27.80	0.83	28.60
Magistrates Court Fee	3.00	0.09	3.10
NNDR			
Summons	54.50	1.64	56.10
Liability Order	27.80	0.83	28.60
Magistrates Court Fee	3.00	0.09	3.10
Property Services (all exclusive of VAT)			
Minor Land Sales Request for Information	46.40	1.39	47.80
Minor Land Sales Full Application	339.90	10.20	350.10
Advertising - Estimated Fee	576.80	17.30	594.10
Surveyors Fees - Estimated Fee	463.50	13.91	477.40

Housing Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Dispersed Units</u>		3.00%		
Water charge - per week	4.80	0.14	4.90	
Minimum Charge	12.90	0.39	13.30	
Maximum Charge	13.90	0.42	14.30	
		0.00		
<u>Service Charges</u>				
Three Storey Flats*	6.80	0.20	7.00	
Woodrow Estate	3.60	0.11	3.70	
Evesham Mews	5.90	0.18	6.10	
St David's House	25.80	0.77	26.60	
Queen's Cottages	25.80	0.77	26.60	
Replacement Key Fobs (each)	10.80	0.32	11.10	
<u>Sheltered Scheme (VAT inclusive)</u>				
Use of washing machines	2.40	0.07	2.50	
Use of drying machines	2.00	0.06	2.10	
Use of guest bedrooms per night	14.40	0.43	14.80	
Use of communal lounge	10.80	0.32	11.10	
<u>St David's House</u>				
Heating charge	8.20	0.25	8.40	
Water charge	4.10	0.12	4.20	
Laundry Charge	6.20	0.19	6.40	
<u>Mendip House</u>				
Gas boiler and cooker F1/B3	9.00	0.27	9.30	
Gas boiler and cooker F1/1(B)	10.80	0.32	11.10	
		0.00		
<u>Bredon House</u>				
Gas boiler and cooker F1/1(A)	8.20	0.25	8.40	
Gas boiler and cooker F1/1(B)	8.20	0.25	8.40	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Gas boiler and cooker F3/BS	8.20	0.25	8.40	
Gas boiler and cooker F1/2P	9.20	0.28	9.50	
<u>Malvern House</u>				
Gas boiler and cooker F1/BS	8.30	0.25	8.50	
Gas boiler and cooker F1/1	8.80	0.26	9.10	
Gas boiler and cooker F1/2	9.30	0.28	9.60	
<u>Mendip House</u>				
Gas boiler & electric cooker F1/B3	7.60	0.23	7.80	
Gas boiler & electric cooker F1/1	9.40	0.28	9.70	
<u>Bredon House</u>				
Gas boiler & electric cooker F1/1(A)	5.80	0.17	6.00	
Gas boiler & electric cooker F1/1(B)	5.90	0.18	6.10	
Gas boiler & electric cooker F3/BS	5.90	0.18	6.10	
Gas boiler & electric cooker F1/2P	6.70	0.20	6.90	
<u>Malvern House</u>				
Gas boiler & electric cooker F1/BS	6.00	0.18	6.20	
Gas boiler & electric c ooker F1/1	6.10	0.18	6.30	
Gas boiler & electric cooker F1/2	6.90	0.21	7.10	
<u>Garage Rents</u>				
Garages	8.20	0.25	8.40	
Car Ports	3.10	0.09	3.20	
Non Council Tenants plus VAT	9.80	0.29	10.10	
<u>Rechargeable Repairs</u>				
Boarding up a domestic property:				
Minimum charge	22.20	0.67	22.90	
Maximum charge	Full cost		Full cost	
Glazing:				
Minimum charge	46.40	1.39	47.80	
Maximum charge	Full cost		Full cost	
Lock replacement:				
Minimum charge	25.80	0.77	26.60	
Maximum charge	Full cost		Full cost	
Larger repairs (eg door, w/c replacement):				
Minimum charge	One third		One third	
Maximum charge	Full cost		Full cost	
Out of Hours call out	35.00	1.05	36.00	
<u>St Davids House Luncheon Club</u>				
Residents	4.10	0.12	4.20	
Non Residents (Over 60) (inc VAT)	5.20	0.16	5.40	
All Others (inc VAT)	6.30	0.19	6.50	
Drinks	0.60	0.02	0.60	

Home Support Service			
Weekly well being telephone call	3.90	0.12	4.00
Weekly well being home visit	7.50	0.23	7.70
Weekly Individual Support visiting service	14.90	0.45	15.30
Tenants' Support - St David's House/Queen's Cottages			
Full Charge	37.10	0.90	38.00
Landlords References			
Landlords References	53.60	1.61	55.20

Legal, Equalities and Democratic Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Legal Costs		3.00%		
Mortgage Redemption Fee	60.50	1.82	62.30	
Second Mortgage questionnaire	41.50	1.25	42.70	
Surrender of Garage Lease	69.00	2.07	71.10	
Discount questionnaire	31.50	0.95	32.40	
Leasehold Questionnaire	55.50	19.50	75.00	Previous charge did not reflect full recovery cost
Notice of Postponement during Right to Buy	23.00	0.69	23.70	
Notice of Postponement post Right to Buy	31.50	0.95	32.40	
Re-mortgage	54.00	1.62	55.60	
Consent for alterations to former Council house/flat	140.00	4.20	144.20	
Retrospective Consent for alterations to former Council house/flat	175.00	5.25	180.30	
Garden licence - initial administration fee (plus annual fee)	72.00	28.00	100.00	Charged to reflect cost of recovery
WayLeave Agreement	100.00	50.00	150.00	New charge reflects the full recovery cost
Deed of Grant/Easement	341.00	10.23	351.20	
* Licence to Assign	341.00	10.23	351.20	
* Rent Deposit Deed	341.00	10.23	351.20	
* Authorised Guarantee Agreement	341.00	10.23	351.20	
* Licence for Alterations	341.00	10.23	351.20	
* Licence to Sub-let	341.00	10.23	351.20	
* Deed of Variation	341.00	10.23	351.20	
* Grant of Lease	446.00	29.00	475.00	New charge reflects the work required
*Extended Lease	0.00	0.00	475.00	First request received in 2016. There will be more
* Deed of Surrender	341.00	10.23	351.20	
* Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00				
Tenancy at Will	341.00	10.23	351.20	
Renewal of Lease	341.00	10.23	351.20	
Minor land sales - legal fees upto the value of £1000	446.00	29.00	475.00	New charge reflects the work required
	0.5% of the purchase price, with a minimum charge of £500.00			
Major land sales - legal fees £10000+				

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Major land sales - legal fees £50000+				
Deed of release of covenant				This is a new head of charge reflecting the uplift value of the release
Diversion of Footpath under Section 257 of the Town & Country Planning Act	1,880.00	56.40	1,936.40	
Freehold reversions - admin fee	341.00	10.23	351.20	
Copy of lease (up to 25 pages)				
Copies of RTB service charges (up to last three years)				
Extra copies of valuation - S.125 Notice				
Section 106				
Private Owner	467.50	14.03	481.50	
Each additional unit added (up to a maximum of £1,500) *	58.50	1.76	60.30	
100% Affordable housing schemes	877.50	26.33	903.80	
Deed of Variation **	333.50	10.01	343.50	
Fee for agreeing a unilateral undertaking	333.50	10.01	343.50	
<p>* Please note that for complex 106 agreements charges may be calculated based at the Law Society regional rates for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500 ** This new head of charge is required as variations to S106 agreements were rare but are becoming more frequent and this enables the charge to be published and this enables the charge to be published. The rate is the same as that for a similar type of planning agreement, for consistency.</p>				
LOCAL LAND CHARGES				
Search Type				
Official Certificate of Search (LLC1) only	26.00	0.78	26.80	These charges must be assessed independently. They can't be subject to an automatic annual uplift as this could breach the Local Land Charges Charging Regulations under which they can be set.
CON29R Enquiries of Local Authority (2007)				
- Residential	85.00	13.55	98.50	
- Commercial	126.00	14.78	140.80	
Standard Search Fee: LLC1 and CON 29R combined				
- Residential	111.00	14.33	125.30	Increases include the charge by WCC of £11 to reflect their response charge to the query
- Commercial	152.00	15.56	167.60	
CON 290 Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	12.00	0.36	12.40	
(Questions 7,10,12,13,14,16-21) per question	6.00	0.18	6.20	
(Question 22)	24.00	0.72	24.70	
(Question 4)			13.40	
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	47.00	1.41	48.40	Separate to include WCC fee on the quesiton
Each additional parcel of land (LLC1 and CON29R)	22.00	0.66	22.70	
Refresher Search	38.00	1.14	39.10	
Expedited (within 48 hrs)	30.00	0.90	30.90	

Planning and Regeneration

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>DEVELOPMENT PLAN DOCUMENTS</u>		3.00%		
<u>Previous Local Plans</u>				
Borough of Redditch Local Plan No.1:				
Written statement and proposals map	10.50	0.32	10.80	
Borough of Redditch Local Plan No.2:				
Written statement and proposals map	27.10	0.81	27.90	
Inspectors Report (1993 & 1995)	6.20	0.19	6.40	
<u>Local Development Framework Documents (LDF)</u>				
Borough of Redditch Local Plan No.3:				
Written statement and proposals map	66.30	1.99	68.30	
Inspectors Report	32.90	0.99	33.90	
Local Development Scheme (LDS)	19.70	0.59	20.30	
Statement of Community Involvement (SCI)	19.70	0.59	20.30	
Scoping Report for Development Plan Documents	19.70	0.59	20.30	
<u>Monitoring Documents</u>				
Housing Commitments in Redditch Borough since 1 April 1996	32.30	0.97	33.30	
Housing Completions on Large and Small Sites in Redditch Borough since 1 April 1996	32.30	0.97	33.30	
Replacement Dwellings Monitoring since 1 April 1996	32.30	0.97	33.30	
Annual Commitments & Completions on Small Windfall Sites since 1 April 1996	32.30	0.97	33.30	
Provision of Affordable Housing since 1 April 1996	32.30	0.97	33.30	
Employment Land Supply in Redditch Borough since 1 April 1996	32.30	0.97	33.30	
Annual Monitoring Report	32.30	0.97	33.30	
<u>Other Documents</u>				
Feckenham Housing Needs Assessment	6.40	0.19	6.60	
Redditch Housing Needs Assessment	12.90	0.39	13.30	
Residential Urban Capacity Study	44.30	1.33	45.60	
Open Space Needs Assessment	44.30	1.33	45.60	
Schedule of Buildings of Local Interest	31.40	0.94	32.30	
North West Redditch Master Plan Documents				
- Report	19.10	0.57	19.70	
- Transport Report Appendix	12.90	0.39	13.30	
- Landscape Appendix	1.50	0.05	1.50	
<u>Supplementary Planning Documents/ Guidance</u>				
Affordable Housing Provision (2000)	19.10	0.57	19.70	
Encouraging Good Design	19.10	0.57	19.70	
General Mobility Housing - Design Standards	6.00	0.18	6.20	
General Mobility Housing - Needs Assessment	3.20	0.10	3.30	
Employment Land Monitoring (SPG)	19.10	0.57	19.70	
All new Supplementary Planning Documents (SPD's)	19.10	0.57	19.70	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Development Management Charges</u>				
High Hedge Complaints	230.70	6.92	237.60	
<u>Residential Development/Development site Area/Proposed</u>				
1-4 dwellings/0.5ha	297.70	8.93	306.60	
- Additional meeting (after first three)	118.50	3.56	122.10	
5-9 dwellings/0.6 - 0.99ha	598.40	17.95	616.40	
- Additional meeting (after first three)	118.50	3.56	122.10	
10-49 dwellings/1.0 - 1.25ha	1,194.80	35.84	1,230.60	
- Additional meeting (after first three)	597.40	17.92	615.30	
50-199 dwellings/1.26 - 2.0ha	2,389.60	71.69	2,461.30	
- Additional meeting (after first three)	883.70	26.51	910.20	
200+ dwellings/more than 2ha	3,583.40	107.50	3,690.90	
- Additional meeting (after first three)	1,194.80	35.84	1,230.60	
<u>Business Centres</u>				
Fax - Outgoing				
UK	0.90	0.03	0.90	
Europe & Eire	1.70	0.05	1.80	
North America	1.90	0.06	2.00	
Other	2.80	0.08	2.90	
Fax - Incoming	0.60	0.02	0.60	
Secretarial				
- minimum charge	10.40	0.31	10.70	
- charge per hour	12.70	0.38	13.10	
Postal Address Facility - per month	45.60	1.37	47.00	
Telephone Divert:				
Normal - per quarter	116.70	3.50	120.20	
Gold - per quarter	220.70	6.62	227.30	
Photocopying:				
A4 single side	0.10	0.00	0.10	
A4 double side	0.20	0.01	0.20	
A3 single side	0.30	0.01	0.30	
A3 double side	0.30	0.01	0.30	
Photocopying:				
A4 single side - non tenants	0.20	0.01	0.20	
Conference Room (per hour):				
Rubicon Tenants	10.40	0.31	10.70	
Rubicon Non Tenants	20.70	0.62	21.30	
Greenlands Tenants	11.70	0.35	12.10	
Greenlands Non Tenants	23.30	0.70	24.00	
<u>OUTDOOR MARKET RATES</u>				Now operated by 'Sketts' who are responsible for setting the fees and charges.

Regulatory Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
TAXI LICENSING		0.00%		Charges within this section are statutory
- Hackney Carriage Vehicle Licence per annum (charge excludes vehicle testing)	258.65	0.00	258.65	
- Hackney Carriage Driver's Licence - 1 Year	58.60	0.00	58.60	
- Hackney Carriage Driver's Licence - 3 Year	144.00	0.00	144.00	
- Private Hire Operator's Licence - 1 Year				
- (1 vehicle)	164.00	0.00	164.00	
- per each additional vehicle	16.40	0.00	16.40	
- Private Hire Operator's Licence - 3 Year (1 Vehicle)			394.00	Subject to consultation at Licensing Committee new 3 year Licence
- Private Hire Operator's Licence - 5 Year (1 Vehicle)	624.00	0.00	624.00	
- Private Hire Driver Licence - 1 Year	58.60	0.00	58.60	
- Private Hire Driver Licence - 3 Year	144.00	0.00	144.00	
- Dual Hackney Carriage and Private Hire Driver's Licence - 1 Year	83.00	0.00	83.00	
- Dual Hackney Carriage and Private Hire Driver's Licence - 3 Year	200.00	0.00	200.00	
- Knowledge test	20.00	0.00	20.00	
- Administration Charge - new applications	35.00	0.00	35.00	
- Transfer of plate - per transfer	48.00	0.00	48.00	
- Replacement Vehicle Plates	20.00	0.00	20.00	
- Replacement Driver's Badge (card)	11.00	0.00	11.00	
- Amendment to paper licence - eg change of address	10.50	0.00	10.50	
- DVLA Enquiry - Electronic	5.50	0.55	6.00	
- DVLA Enquiry - Paper	10.50	0.53	11.00	
- CRB Disclosure	50.00	3.00	53.00	Increase of 6% to recover accurate costs based on time spent
GENERAL LICENSING				
Licensing Act 2003				
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00	0.00	1,418.00	
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	0.00	1,301.00	
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	0.00	1,183.00	
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	0.00	1,064.00	
- Animal Boarding - Initial	113.00	6.78	120.00	6% to reflect costs
- Animal Boarding - Renewal	113.00	6.78	120.00	6% to reflect costs
- Animal Boarding - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
- Dog Breeding - Initial	113.00	6.78	120.00	6% to reflect costs
- Dog Breeding - Renewal	113.00	6.78	120.00	6% to reflect costs
- Dog Breeding - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
- Dangerous Wild Animals - Initial	180.00	9.90	190.00	5.5% to reflect costs
- Dangerous Wild Animals - Renewal	180.00	9.90	190.00	5.5% to reflect costs
- Dangerous Wild Animals - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
- Pet Shops - Initial	113.00	6.78	120.00	6% to reflect costs
- Pet Shops - Renewal	113.00	6.78	120.00	6% to reflect costs

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
- Pet Shops - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
- Riding Establishments	175.00	14.88	190.00	8.5% to reflect costs
- Riding Establishment - Vet fees / Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
- Control of Sex Establishments	979.00	0.00	979.00	
- Zoo - Initial	113.00	6.78	120.00	6% to reflect costs
- Zoo - Renewal	113.00	6.78	120.00	6% to reflect costs
- Zoo - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost		Recharged at cost	
Acupuncture, Tattooing, Ear Piercing and Electrolysis				
- Premises	125.00	5.00	130.00	4% to reflect costs
- Practitioners	82.00	3.28	85.00	4% to reflect costs
Scrap Metal Dealers Act 2013				
- Site Licence (New)	290.00	0.00	290.00	
Per Additional Site	150.00	0.00	150.00	
- Collectors Licence (New)	145.00	0.00	145.00	
- Site Licence (Renewal)	240.00	0.00	240.00	
Per Additional Site	150.00	0.00	150.00	
- Collectors Licence (Renewal)	95.00	0.00	95.00	
- Variation of Licence	65.00	0.00	65.00	
- Copy of Licence (if lost or stolen)	25.00	0.00	25.00	
ENVIRONMENTAL HEALTH				Charges within this section are statutory
<u>Dog Warden</u>				
- Penalty (statutory fee)	25.00	0.00	25.00	Statutory Charge - Legislation since 1992
- Kennelling Fee - £13.50 per day or part day	12.00	1.50	13.50	An increase of 12% to reflect the cost recovery of the dog warden
- Kennelling Fee for dangerous dog by breed or behaviour- £16 per day	-	0.00	16.00	A new charge to reflect costs associated with dangerous dogs
- Admin charge	10.00	0.00	10.00	
- Levy for out of hours	30.00	0.90	31.00	3% increase
- Repeat offence levy	25.00	0.00	25.00	
GAMBLING FEES				
<u>Premises Licence Fees - Discretionary</u>				
<u>Bingo Premises</u>				
- Grant	2,128.00	0.00	2,128.00	
- Annual Fee	626.00	0.00	626.00	
- Variation	1,064.00	0.00	1,064.00	
- Transfer	730.00	0.00	730.00	
- Application for Provisional Statement	2,128.00	0.00	2,128.00	
- Licence Application (Provisional Statement Holders)	730.00	0.00	730.00	
- Copy of Licence	25.00	0.00	25.00	Statutory charge - cannot be above £25
- Notification of Change	50.00	0.00	50.00	Statutory charge - cannot be above £50
- Re-instatement Fee	730.00	0.00	730.00	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Adult Gaming Centre</u>				
- Grant	1,216.00	0.00	1,216.00	
- Annual Fee	626.00	0.00	626.00	
- Variation	626.00	0.00	626.00	
- Transfer	730.00	0.00	730.00	
- Application for Provisional Statement	1,216.00	0.00	1,216.00	
- Licence Application (Provisional Statement Holders)	730.00	0.00	730.00	
- Copy of Licence	25.00	0.00	25.00	Statutory charge - cannot be above £25
p	50.00	0.00	50.00	Statutory charge - cannot be above £50
- Application by Re-instatement	730.00	0.00	730.00	
<u>Family Entertainment Centre</u>				
- Grant	1,216.00	0.00	1,216.00	
- Annual Fee	578.00	0.00	578.00	
- Variation	626.00	0.00	626.00	
- Transfer	608.00	0.00	608.00	
- Application for Provisional Statement	1,216.00	0.00	1,216.00	
- Licence Application (Provisional Statement Holders)	608.00	0.00	608.00	
- Copy of Licence	25.00	0.00	25.00	Statutory charge - cannot be above £25
- Notification of Change	50.00	0.00	50.00	Statutory charge - cannot be above £50
- Application by Re-instatement	596.00	0.00	596.00	
<u>Betting Premises (excluding tracks)</u>				
- Grant	1,817.00	0.00	1,817.00	
- Annual Fee	364.00	0.00	364.00	
- Variation	908.00	0.00	908.00	
- Transfer	727.00	0.00	727.00	
- Application for Provisional Statement	1,817.00	0.00	1,817.00	
- Licence Application (Provisional Statement Holders)	727.00	0.00	727.00	
- Copy of Licence	25.00	0.00	25.00	Statutory charge - cannot be above £25
- Notification of Change	50.00	0.00	50.00	Statutory charge - cannot be above £50
- Application by Re-instatement	730.00	0.00	730.00	
<u>Betting Premises (Including Tracks)</u>				
- Grant	1,817.00	0.00	1,817.00	
- Annual Fee	364.00	0.00	364.00	
- Variation	908.00	0.00	908.00	
- Transfer	727.00	0.00	727.00	
- Application for Provisional Statement	1,817.00	0.00	1,817.00	
- Licence Application (Provisional Statement Holders)	727.00	0.00	727.00	
- Copy of Licence	25.00	0.00	25.00	Statutory charge - cannot be above £25
- Notification of Change	50.00	0.00	50.00	Statutory charge - cannot be above £50
- Application by Re-instatement	730.00	0.00	730.00	
<u>Temporary Event Use Notice</u>				
- Grant	304.00	0.00	304.00	
- Copy of Licence	15.00	0.00	15.00	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
GAMBLING ACT PERMIT FEES - STATUTORY				Charges within this section are statutory
<u>Licensed Premises Gaming Machine Permit</u>				
- Grant	150.00	0.00	150.00	
- Existing operator grant	100.00	0.00	100.00	
- Variation	100.00	0.00	100.00	
- Transfer	25.00	0.00	25.00	
- Annual Fee	50.00	0.00	50.00	
- Change of name	25.00	0.00	25.00	
- Copy of Permit	15.00	0.00	15.00	
<u>Licensed Premises Automatic Notification Process</u>				
- Grant	50.00	0.00	50.00	
<u>Club Gaming Permits</u>				
- Grant	200.00	0.00	200.00	
- Grant (Club Premises Certificate holder)	100.00	0.00	100.00	
- Existing operator grant	100.00	0.00	100.00	
- Variation	100.00	0.00	100.00	
- Renewal	200.00	0.00	200.00	
- Renewal (Club Premises Certificate holder)	100.00	0.00	100.00	
- Annual Fee	50.00	0.00	50.00	
- Change of Name	100.00	0.00	100.00	
- Copy of Permit	15.00	0.00	15.00	
<u>Club Machine Permits</u>				
- Grant	200.00	0.00	200.00	
- Grant (Club Premises Certificate holder)	100.00	0.00	100.00	
- Existing operator grant	100.00	0.00	100.00	
- Variation	100.00	0.00	100.00	
- Renewal	200.00	0.00	200.00	
- Renewal (Club Premises Certificate holder)	100.00	0.00	100.00	
- Annual Fee	50.00	0.00	50.00	
- Copy of Permit	15.00	0.00	15.00	
- Change of Name	25.00	0.00	25.00	
- Transfer of Permit	25.00	0.00	25.00	
<u>Family Entertainment Centre Gaming Machine Permit</u>				
- Grant	300.00	0.00	300.00	
- Existing operator grant	100.00	0.00	100.00	
- Change of name	25.00	0.00	25.00	
- Renewal	300.00	0.00	300.00	
- Copy of Permit	15.00	0.00	15.00	
<u>Prize Gaming Permits</u>				
- Grant	300.00	0.00	300.00	
- Existing operator grant	100.00	0.00	100.00	
- Change of name	25.00	0.00	25.00	
- Renewal	300.00	0.00	300.00	
- Copy of Permit	15.00	0.00	15.00	
- Transitional Application Fee	100.00	0.00	100.00	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Small Lottery Registration (set by legislation)</u>				
- Grant	40.00	0.00	40.00	STATUTORY
- Annual fee	20.00	0.00	20.00	STATUTORY
<u>FEE LICENSING 17-18 STATUTORY</u>		0.00%		Charges within this section are statutory
<u>Premises Licence and Club Premises Certificate</u>				
Non- Domestic rateable value of premises				
BAND A	0 - 4,300	0.00	0 - 4,300	
BAND B	4,301 - 33,000	0.00	4,301 - 33,000	
BAND C	33,001 - 87,000	0.00	33,001 - 87,000	
BAND D	87,001 - 125,000	0.00	87,001 - 125,000	
BAND E	125,001 and over	0.00	125,001 and over	
New applications and variations				
BAND A	100.00	0.00	100.00	
BAND B	190.00	0.00	190.00	
BAND C	315.00	0.00	315.00	
BAND D	450.00	0.00	450.00	
BAND E	635.00	0.00	635.00	
Annual Fee				
BAND A	70.00	0.00	70.00	
BAND B	180.00	0.00	180.00	
BAND C	295.00	0.00	295.00	
BAND D	320.00	0.00	320.00	
BAND E	350.00	0.00	350.00	
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.				
Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises , i.e. large public houses.				
Large Events				
An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.				

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<p>Exemptions</p> <p>Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.</p> <p>No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p> <p>Application for copy of licence or summary on theft, loss etc. 10.50 0.00 10.50</p> <p>Notification of change of name or address (holder of premises licence) 10.50 0.00 10.50</p> <p>Application to vary the Designated Premises Supervisor 23.00 0.00 23.00</p> <p>Application to transfer a premises licence 23.00 0.00 23.00</p> <p>Interim authority notice following death etc. of licence holder 23.00 0.00 23.00</p> <p>Application for making of a provisional statement 315.00 0.00 315.00</p> <p>Application for copy of certificate or summary on theft, loss etc. 10.50 0.00 10.50</p> <p>Notification of change of name or alteration of club rules 10.50 0.00 10.50</p> <p>Change of relevant registered address of club 10.50 0.00 10.50</p> <p>Temporary Event Notices</p> <p>Application for copy of licence on theft, loss etc. of temporary event notice 10.50 0.00 10.50</p> <p>Application for copy of licence on theft, loss etc. of personal licence 10.50 0.00 10.50</p> <p>Notification of change of name or address (Personal Licence) 10.50 0.00 10.50</p> <p>Notice of interest in any premises 21.00 0.00 21.00</p> <p>Minor variation application 89.00 0.00 89.00</p> <p>Should you need assistance in determining which level of fee you are required to pay, please contact the Licensing Section on (01527) 881473 or (01527) 881626.</p> <p>Alternatively email - licensing@bromsgrove.gov.uk</p> <p>In all cases, cheques must be made payable to 'Bromsgrove District Council'</p>				Charges within this section are statutory
<p><u>Premises Licences & Club Premises Certificates Fees</u></p> <p><u>Licensing Act 2003</u></p> <p>The fees for applications for new licenses, or variations are set according to the rateable value of the premises to be licensed</p> <p>Band:</p> <p>A (0 - 4,300)</p> <p>Initial Fee 100.00 0.00 100.00</p> <p>Annual Charge 70.00 0.00 70.00</p> <p>B (4,301 - 33,000)</p> <p>Initial Fee 190.00 0.00 190.00</p> <p>Annual Charge 180.00 0.00 180.00</p> <p>C (33,001 - 87,000)</p> <p>Initial Fee 315.00 0.00 315.00</p> <p>Annual Charge 295.00 0.00 295.00</p>		0.00%		Charges within this section are statutory

D (87,001 - 125,000)			
Initial Fee	450.00	0.00	450.00
Annual Charge	320.00	0.00	320.00
E (125,001 & over)			
Initial Fee	635.00	0.00	635.00
Annual Charge	350.00	0.00	350.00
For premises whose business is mainly alcohol-related (not Registered Clubs) fees for Premises in Band D and E are as follows			
D(x2) (87,001 - 125,000)			
Initial Fee	900.00	0.00	900.00
Annual Charge	640.00	0.00	640.00
E(x2) (125,001 & over)			
Initial Fee	1,905.00	0.00	1,905.00
Annual Charge	1,050.00	0.00	1,050.00
Personal Licence (For 10 Years)	37.00	0.00	37.00
Temporary Event Notice (Per Notice)	21.00	0.00	21.00

Environmental Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Bulky Household Waste</u>		3.00%		
It is proposed that the following charges are trialled for the next year whilst we continue to learn more about the customers' nominal value whilst continuing to improve operational charges would be the same across Bromsgrove and /Redditch				
Bulky collection - Single unit*	8.00	0.24	8.20	At present we charge per item however, the size of an item has a bearing on the amount of work needed to remove and dispose of it. Therefore we are suggesting a change to a unit price where certain items will be made up of a number of units i.e. an under the counter fridge would be 1 unit where as a larger fridge freezer would be 2 units, etc.
Bulky collection - two unit*	16.00	0.48	16.50	
Bulky collection - three unit* (reduced rate for 3 items)	21.10	0.63	21.70	
or 10 Black Bags	21.10	0.63	21.70	
*Dependant on size, these items charged for as a multiple of units.				
Bulky collection - four items or more	Quotation		Quotation	
Item inside house or garage	Quotation		Quotation	
The items below to be quoted for individually depending on size, weight and position of collection point:				
Garden shed	Quotation			
Piano	Quotation		Quotation	
Chest Freezer	Quotation		Quotation	
Large cookers (ranges)	Quotation		Quotation	
Green Houses	Quotation		Quotation	
Hazardous oils (Special collections) because of the distance to dispose of them correctly	Quotation		Quotation	
over 10x Black bags	Quotation		Quotation	

Wheels, tyres and other car parts	Quotation		Quotation	
'Items that are classed by WCC as non domestic waste Mechanically Sweep Private Road / Car Park - Mini Sweeper per Hour Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour Orange sacks each	1.90	0.06	30.00 50.00 2.00	New Charge - The County Council now treated certain household and garden items as non domestic waste and there a disposal charge is payable on these items/loads as well as the usual charge for collection New Charge New Charge
MOT Class 4 (car) Class 7 (van) Class 5 vl (minibus)	Set by VOSA Set by VOSA Set by VOSA		Set by VOSA Set by VOSA Set by VOSA	
VOSA have yet to set a revised charge. Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.				
Supplies Service On cost for cash sales Logs per cubic metre per bag	27.00% 18.50	0.56	27.00% 19.10	
Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Crematorium/Cemetery Interment				
Full earth interment under 1 year (non resident only)	103.00		0.00	As per committee report dated 15th Dec 2015 removal of burial charge for non residents under 1 year
Full earth interment under 1 year (Redditch resident)	No Charge		No Charge	
Interment 1 year to 17 (inc) years (non resident only)	149.40		0.00	As per committee report dated 15th Dec 2015 removal of burial charge for non residents under 18years
Interment 1 year to 17 years (inc) (Redditch Resident)	No Charge		No Charge	As per committee report dated 15th Dec 2015 removal of burial charge for non residents under 18years
Interment 18 years and over*				
Single Depth	463.50	126.50	590.00	20% increase will allow the triple fee option proposed to be removed as only charged twice in the last 12. This new fee structure it will generate extra income whilst making the service more accessible to all N.B. This is still being well below the west midlands average.
Double Depth	463.50	126.50	590.00	20% increase will allow the triple fee option proposed to be removed as only charged twice in the last 12 months. This this new fee structure it will generate extra income whilst making the service more accessible to all N.B. This is still being well below the west midlands average.
Interment of cremated remains *	190.60	5.42	196.00	2.8% increase to round pence
Interment of cremated remains - non resident under 18 years	70.00	-70.00	No Charge	changed to be in line with members agreement as per dec 15 2015 none charging of burials to none residents
Interment of cremated remains (Redditch Resident under 18 years only)	No Charge		No Charge	
Scattering cremated remains in grave or in rose/memorial garden (roll back turf)	80.00	2.00	82.00	2.5% increase to round pence

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Charges for Burials</u>				
Exclusive Right of Burial for 75 years				
In adult size grave	1,236.00	249.00	1,485.00	20% increase will allow the triple fee option proposed to be removed as only charged twice in the last 12 months. This this new fee structure it will generate extra income whilst making the service more accessible to all N.B. This is still being well below the west midlands average.
In babies grave	247.20	7.80	255.00	3.1% to round pence
In child's grave (4 x 2)	262.70	8.28	271.00	3.1% to round pence
In ashes grave	473.80	94.20	568.00	20% increase will allow for the remove the triple fee option proposed to be removed as only charged twice in the last 12 months. This this new fee structure it will generate extra income whilst making the service more accessible to all N.B. This is still being well below the west midlands average.
* No more reserve plots available at Abbey Cemetery. This is because of the need to use existing capacity for people arranging the funeral for someone that has died and therefore need it now.				
<u>Extending Rights in existing grave for 25 years</u>				
In existing full earth grave	412.00	12.00	424.00	2.9% increase to round pence
In child's grave	87.60	2.40	90.00	2.7% increase to round pence
In ashes grave	159.70	5.30	165.00	3.3% increase to round pence
Assignment / Transfer of Exclusive Right	41.20	54.80	96.00	raised in line with memorial processing due to officer processing time which is the same and the need to be legally compliant using additional officer skills
Certified copy of entry in Register of Burials	20.60	0.40	21.00	1.9 % to round pence
Disinterment of Remains - Cremated Remains	236.90	279.10	516.00	Increase to cover full cost recovery inc. officer time to complete the Statutory Exhumation Licence & revise the various statutory registers, new container, recovery of the remains and preparation of the remains for re reburial or scattering.
<u>Cemetery Memorials</u>				
Memorial application administration fee	92.70	3.30	96.00	3.5% increase to round pence and brought in line with assignment / transfer processing fee due to officer time and legal nature of process
<u>Cremation related fees</u>				
Direct Cremation 18+ years 08:30am & 08:45am		0.00	395.00	Direct cremation fee for customer who do not require a standard service i.e. no use of chapel, no celebrant, no music but do wish to have a simple, dignified funeral. This service will help to support the ever increasing need to combat funeral poverty. Only 08:30 & 08:45 service times available for this service.
Cremation 17 years and under	No Fee	0.00	No Fee	As per previous agreement dec 15 2015

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Cremation 18+ years 09:00am Only	440.00	55.00	495.00	As proposed in report of 16/17 but increased to £495.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application also only available for a 9am service
Cremation 18+ years 09:30am 10:15 am	500.00	55.00	555.00	As proposed in report of 16/17 but increased to £555.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application
Cremation 18+ years 11am onwards	580.00	65.00	645.00	As proposed in report of 16/17 but increased to £645.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application
None Resident Cremation Fees				Proposed that as 65 % of our current cremation business is none Redditch resident we could introduce a none resident premium. If we did the above charges for cremations of adults would be for Redditch residents as defined by their home address and proven where required by the home address listed on the statutory form 1 for application for cremation. Even with this increase it would leave these fees as within the lowest half of the country for the earlier cremation times and just within the top half for the later times.
Cremation 18+ years 9:00 am service only		595.00	595.00	£595.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application. 09:00 am service only
Cremation 18+ years 09:30am 10:15 am		655.00	655.00	£655.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application
Cremation 18+ years 11am onwards		745.00	745.00	£745.00 to include providing a scattering to allow families more accessible disposal options at no additional cost and to include the cost of producing statutory forms for application
Weekday scattering of ashes from other Crematoria	56.70	1.30	58.00	2.8% increase to round pence
Weekend scattering of ashes from other Crematoria	72.10	1.90	74.00	2.6% increase to round pence
Certified extract from Register of Cremations	20.60	0.40	21.00	1.9% increase to round pence
Replacement certificate of cremation	10.30	0.70	11.00	6% increase to round pence
Organist's fee	0.00	0.00	45.00	new charge introduced as Organist is now contracted directly by the Crematorium. The charge includes VAT
Extra Service Time in Chapel	159.70	5.30	165.00	3.3% increase to round pence
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	221.50	6.50	228.00	proposed 17 and under as above for burial costs & 2.9% increase to round pence
Use of Chapel for burial service (RBC Cemeteries)	159.70	5.30	165.00	3.3% increase to round pence
Use of Chapel for burial/ memorial service (not RBC Cemetery) 8.30 and 9.00 am	422.30	72.70	495.00	in line with lost cremation revenue as burial is using chapel but no other fees being generated as using a none RBC cemetery
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.30 and 10.15 am	545.90	9.10	555.00	in line with lost cremation revenue as burial is using chapel but no other fees being generated as using a none RBC cemetery
Use of Chapel for burial/ memorial service (not RBC Cemetery) 11.00 am onwards	556.20	88.80	645.00	in line with lost cremation revenue as burial is using chapel but no other fees being generated as using a none RBC cemetery
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	74.20	1.80	76.00	proposed 17 years and under as above burial costs & 2.4% increase to round pence
Late arrival at Crematorium (only if service runs into next time slot)	159.70	5.30	165.00	3.3% increase to round pence

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Cremation of a body part where the original cremation was elsewhere -	0.00	0.00	150.00	new charge introduced following a recent audit recommendation
Caskets				
Wooden cremated remains casket	87.50	5.20	92.70	Increased to reflect full recovery cost
Wesley music additional options				
CD of chapel service (tbc)	46.40	1.60	48.00	3.4% increase
DVD of Chapel service (tbc)	56.70	1.30	58.00	2.3% increase
Webcast of Chapel service (tbc)	67.00	2.01	69.00	3% increase
Memorials		3.00%		
Book of Remembrance - Name + 1 line	82.40	2.47	84.90	
Each additional line in the Book	30.90	0.93	31.80	
Miniature Book of Remembrance - Name + 1 line	72.10	2.16	74.30	
Remembrance Card - Name + 1 line	36.10	1.08	37.20	
Additional lines in miniature and cards	25.80	0.77	26.60	
Crests - Floral depiction	51.50	1.55	53.00	
- Badge or other	61.80	1.85	63.70	
				New Charge - Following a review of existing benches, we have re-introduced the ability to purchase a memorial bench on a ten year lease after this was suspended the offering due to a lack of space.
Bench with 10 year lease & top rail engraving (max 40 letters) -	0.00	0.00	800.00	
Bench with 10 year lease & standard silver plaque (max 60 letters) -	0.00	0.00	760.00	New charge see above
Bench replacement plaque - £110.00	0.00	0.00	110.00	New charge see above
Wall Plaques – Internal				
Indoor single (12" x 3") - 5 year lease	164.80	14.94	179.70	
Indoor single (12" x 3") - 10 year lease	267.80	18.03	285.80	
Indoor single (12" x 3") - 20 year lease	370.80	21.12	391.90	
Indoor double (12" x 6") - 5 year lease	267.80	18.03	285.80	Increased due to supplier price increase
Indoor double (12" x 6") - 10 year lease	370.80	21.12	391.90	
Indoor double (12" x 6") - 20 year lease	473.80	24.21	498.00	
Outdoor Wall Plaques				
5 year lease	185.40	15.56	201.00	
10 year lease	288.40	18.65	307.10	Increased due to supplier price increase
20 year lease	391.40	21.74	413.10	
Photo or motif	154.50	14.64	169.10	
Bird Bath Memorial				
5 year lease				
Size 1 - small	185.40	5.56	191.00	
Size 2	206.00	6.18	212.20	
Size 3	226.60	6.80	233.40	
Size 4	247.20	7.42	254.60	
Size 5 - large	267.80	8.03	275.80	
10 year lease				
Size 1 - small	288.40	8.65	297.10	
Size 2	309.00	9.27	318.30	
Size 3	329.60	9.89	339.50	
Size 4	350.20	10.51	360.70	
Size 5 - large	370.80	11.12	381.90	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
20 year lease				
Size 1 - small	391.40	11.74	403.10	
Size 2	412.00	12.36	424.40	
Size 3	432.60	12.98	445.60	
Size 4	453.20	13.60	466.80	
Size 5 - large	473.80	14.21	488.00	
Motif	103.00	3.09	106.10	
Additional inscription on plaque	82.40	49.60	132.00	Increased due to supplier price increase
Memorial Plaque extension fee 5 years ONLY	128.80	3.86	132.70	
Withdrawn option to extend for 10 and 20 years due to the lack of space and price people will pay				
Purchase of memorial plaque (bronze)	123.60	56.40	180.00	Increased due to supplier price increase
Parking Fines PCN's On Street		0.00%		
Set by Statute				
Certain Contraventions	70.00	0.00	70.00	
If paid within fourteen days	35.00	0.00	35.00	
Other Contraventions	50.00	0.00	50.00	
If paid within fourteen days	25.00	0.00	25.00	
These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)				

Leisure & Cultural Services

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Reddicards		5.00%		
Adult resident	28.80	1.44	30.25	The charge is increasing by 5% based on the large financial benefit that is derived from accessing this scheme and reflects the increased cost of providing it to local residents and to those from outside the Borough.
Family resident	39.10	1.96	41.05	
Couple resident	35.00	1.75	36.75	
Junior resident	20.60	1.03	21.65	
Adult non-resident	39.70	1.99	41.70	
Junior non-resident	27.80	1.39	29.20	
Family non-resident	57.20	2.86	60.05	
Adult concession	9.80	0.49	10.30	
Junior concession	9.80	0.49	10.30	
Family concession	14.40	0.72	15.10	
Seniors resident	9.80	0.49	10.30	
Student	9.80	0.49	10.30	
Disabled	9.80	0.49	10.30	
Commercial Block Booking Card	102.00	5.10	107.10	
Development Block Booking Card	38.10	1.91	40.00	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Abbey Stadium and Kingsley</u>				A recent benchmarking exercise highlighted that the current charge is the highest of 9 local authorities that have been reviewed based on the higher level price. As such it is proposed to hold this price to maintain competition within the market place.
<u>Senior denotes over 60STN – Subject to NegotiationRC – Reddicard</u>				
<u>SPORTS - INDOOR FACILITIES HIRE OF FULL HALL (40 MINUTES)</u>				
Abbey Stadium/Kingsley - Peak				
Charge	84.50	0.00	84.50	
Reddicard	56.10	0.00	56.10	
Concession	42.20	0.00	42.20	
Abbey Stadium/Kingsley - Off Peak				
Charge	54.10	0.00	54.10	
Reddicard	36.60	0.00	36.60	
Concession	27.30	0.00	27.30	
<u>HIRE OF GYMNASIUM (40 MINUTES)</u>				
Kingsley				
Charge	35.00	0.00	35.00	
Reddicard	23.20	0.00	23.20	
Concession	17.50	0.00	17.50	
Kingsley - Commercial	STN		STN	
<u>BADMINTON (PER COURT 40 MINUTES)</u>				A recent benchmarking exercise carried out highlighted that the Reddicard price is lower than the average price charged. By increasing it by 5% the charge proposed for 17/18 is still lower than the average price and it is anticipated that this will not prevent current usage levels from being achieved.
Peak				
Charge	12.40	0.62	13.00	
Reddicard	8.20	0.41	8.60	
Concession	6.20	0.31	6.50	
Off Peak				
Charge	8.80	0.44	9.25	
Reddicard	5.70	0.29	6.00	
Concession	4.30	0.22	4.50	
<u>SQUASH (PER COURT 40 MINUTES)</u>				
Peak				
Charge	9.80	0.00	9.80	
Reddicard	6.70	0.00	6.70	
Concession	5.20	0.00	5.20	
Off Peak				
Charge	8.20	0.00	8.20	
Reddicard	5.40	0.00	5.40	
Concession	4.10	0.00	4.10	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>ABBEY STADIUM-CENTRE MEMBERSHIPS</u>				
Single - Peak 12 month contract				Following a review of the current fees and charges within the leisure industry a new charge is proposed as research is showing that gyms will retain members longer should they be on short term contracts as opposed to roll on roll off ones. It is proposed to offer both options moving forward, but to offer an incentive to those who wish to enter into a longer commitment to us to reflect the duration of their stay and the value of their overall spend with us. All other pricing options remain as per previous years F&C's and each option is also seen as a method to increase physical activity opportunities for the associated well being benefits it brings.
	n/a	n/a	32.00	
Single - Off Peak 12 month contract			25.00	As above comment
	n/a	n/a		
Single- Peak no contract			35.00	As above comment
	n/a	n/a		
Single- Off Peak no contract			28.00	As above comment
				Prices increased in excess of 3% to encourage non-members to join and pay by DD which will be more financially advantageous for the customer (provide they attend regular sessions) and to the Council as we have a more consistent cash flow through the service and can plan for service upgrades in a more co-ordinated manner.
		5.00%		
Joining Fee	25.80	1.29	27.10	
Day Pass / Pay as you go	6.70	0.34	7.05	
Exercise to Music Studio Session	4.60	0.23	4.85	
Exercise to Music Studio Session (Les Mills)	5.70	0.29	6.00	
Annual Pass				New Price - works on the basis of pay 12 months up front and receive a discount of 2 months free. This is to encourage customers to pay up front which will encourage them to participate in physical activity for long periods of time and allow RBC to receive payments in advance for the full 12mth period and reduce administration costs/work.
	n/a	n/a	350.00	This charge if increased by 5% will still be in line with the average price charged by other providers.
<u>TRAMPOLINING & GYMNASTICS – 10 WEEKS</u>				
		5.00%		
Abbey /Arrow Vale				
Charge	69.50	3.48	72.95	
Reddicard	45.80	2.29	48.10	
Concession	34.50	1.73	36.25	
<u>PARTIES</u>				
		5.00%		Price increased by 5% to reflect the market rates currently charged and RBC low pricing point in the market. Following a 5% increase we will still be lower than the average price charged by other providers and would be anticipating an increase in April 2018 of a similar level.
Bouncy / Sports Castle Parties				
Charge	163.00	8.15	171.15	
Reddicard	108.60	5.43	114.05	
Concession	81.80	4.09	85.90	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>JUNIOR NETBALL DEVELOPMENT (Kingsley)</u>				
Netball		7.50%		This charge is lower than our other junior coaching activities in Sports sites. A 7.5% increase will bring this closer to other charges of this type.
Charge	5.20	0.39	5.60	
Reddicard	3.60	0.27	3.85	
Concession	2.60	0.20	2.80	
<u>LEISURE TIME (Abbey)</u>				
Charge		7.50%		The current charge represents extremely good value for money when compared to other activities of a similar nature. The additional increase will bring it closer to other prices charged in this facility area and that the actual cost is less than £2 pr hour per user for what is a pay and play based activity.
Charge	5.20	0.39	5.60	
Reddicard	3.30	0.25	3.55	
Concession	2.60	0.20	2.80	
<u>SWIMMING</u>				
Adult		7.50%		Through benchmarking 14 other providers the Reddicard (Standard) charge is lower than the average charge of £4.13. Whilst the non Reddicard charge is higher the majority of users are Reddicard holders so will access the Reddicard price in order to benefit from this pricing point.
Charge	5.20	0.39	5.60	
# Reddicard	3.30	0.25	3.55	
Concession	2.60	0.20	2.80	
Junior/Senior				
Charge	5.20	0.39	5.60	
Reddicard	3.30	0.25	3.55	
Concession	2.60	0.20	2.80	
Under 5's		7.50%		As above comment
Small Wet side party	50.40	3.78	54.20	
Large Wet side party	99.80	7.49	107.30	
Fun Inflatable Session		7.50%		As above comment
Charge	5.20	0.39	5.60	
Reddicard	3.30	0.25	3.55	
Concession	2.60	0.20	2.80	
Ladies Night				
Charge	5.20	0.39	5.60	
Reddicard	3.30	0.25	3.55	
Concession	2.60	0.20	2.80	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments	
Junior Swimming Lessons		5.00%		Through benchmarking carried out cost is lower in comparison to other providers. The average price is £4.75 per lesson when benchmarking against 8 other providers of swimming lessons in the region. The 5% increase will bring the cost nearer to the average price.	
Charge	65.10	3.26	68.35		
Reddicard	43.10	2.16	45.25		
Concession	32.60	1.63	34.25		
One hour lane Hire		5.00%			
Charge	20.60	1.03	21.65		
Reddicard	13.90	0.70	14.60		
Concession	10.30	0.52	10.80		
Adult Swimming Lessons – 30 mins		0.00%			This price is high in comparison with other providers and we would like to focus on getting more residents to learn to swim, as we don't want to deter people through over pricing the activity.
Charge	81.40	0.00	81.40		
Reddicard	54.10	0.00	54.10		
Concession	40.40	0.00	40.40	Price increased by 5%. Based on proposed price increase the charges would be in line with other Gala providers locally.	
Abbey- Gala Hire - 3 hour duration	318.30	15.92	334.20		
Abbey - Gala Hire - Additional Hour	53.00	2.65	55.65		
Abbey & Kingsley - Pool Hire	50.50	2.53	53.05		
Hire of Instructor	21.60	1.08	22.70		
One to one Swimming lessons- 30 mins duration	n/a	n/a	15.00	New Charge - Price is broadly comparable to other providers when benchmarked with rooms to increase in future years should it prove popular.	
ARROW VALE SPORTS - INDOOR FACILITIES HIRE OF FULL HALL (40 MINUTES)		0.00%		Due to falling participation levels, strong competition in the market place for the key activities that the site provides based on price & quality of the building and services, plus a review of service users feedback, it is proposed to freeze the prices at this centre in order to offer greater value for money and to match other providers pricing points.	
Arrow Vale - Peak					
Charge	63.90	0.00	63.90		
Reddicard	42.80	0.00	42.80		
Concession	31.90	0.00	31.90		
Arrow Vale - Off Peak					
Charge	41.70	0.00	41.70		
Reddicard	27.30	0.00	27.30		
Concession	21.10	0.00	21.10		

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>HIRE OF GYMNASIUM (40 MINUTES)</u>				
Arrow Vale				
Charge	35.00	0.00	35.00	
Reddicard	23.20	0.00	23.20	
Concession	17.50	0.00	17.50	
Arrow Vale - Commercial	STN		STN	
<u>MOVEMENT & DANCE AREA (40 MINUTES)</u>				
Arrow Vale				
Charge	35.00	0.00	35.00	
Reddicard	23.20	0.00	23.20	
Concession	17.50	0.00	17.50	
Arrow Vale – Commercial Hire	STN		STN	
<u>BADMINTON (PER COURT 40 MINUTES)</u>				
Peak		5.00%		
Charge	12.40	0.62	13.00	A recent benchmarking exercise carried out highlighted that the Reddicard price is lower than the average price charged. By increasing it by 5% the charge proposed for 16/17 is still lower than the average.
Reddicard	8.20	0.41	8.60	
Concession	6.20	0.31	6.50	
Off-Peak				
Charge	8.80	0.44	9.25	
Reddicard	5.70	0.29	6.00	
Concession	4.30	0.22	4.50	
<u>SQUASH (PER COURT 40 MINUTES)</u>				
Peak		5.00%		
Charge	9.80	n/a	n/a	There are no longer squash courts or squash provision at this site so these prices are no longer required
Reddicard	6.70	n/a	n/a	
Concession	5.20	n/a	n/a	
Off Peak				
Charge	8.20	n/a	n/a	
Reddicard	5.40	n/a	n/a	
Concession	4.10	n/a	n/a	
<u>TRAMPOLINING & GYMNASTICS – 10 WEEKS</u>				
Arrow Vale		5.00%		
Charge	69.50	3.48	72.95	The price increase will result in us still being competitive for this activity in relation to pricing - based on the Reddicard standard fee.
Reddicard	45.80	2.29	48.10	
Concession	34.50	1.73	36.25	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>SPRINGS GYM (ARROW VALE)</u>		0.00%		Due to falling participation levels, strong competition in the market place for the key activities that the site provides based on price & quality of the building and services, plus a review of service users feedback, it is proposed to freeze the prices at this centre in order to offer greater value for money and to match other providers pricing point.
Induction *(VAT EXEMPT)	22.70	0.00	22.70	
Pay as you go session	6.20	0.00	6.20	
Arrow Vale Direct Debit Membership	16.50	0.00	16.50	
Arrow Vale Memberships with Classes included	20.60	0.00	20.60	
<u>ARROW VALE ATP PITCH HIRE</u>				
One third pitch hire per hour				
Reddicard	n/a	n/a	n/a	Price is no longer required as the pitch is closed due to the need for a full replacement of the playing surface and a full health and safety assessment. Full details of the issues faced are contained within the MTFP for 17/18 onwards.
Concession	n/a	n/a	n/a	
<u>SPORTS - OUTDOOR FACILITIES</u>		0.00%		Prices are frozen to reflect the current usage patterns within golf and to provide the new on site team with the opportunity to retain existing participants and attract new players. At present other providers are offering competitive membership pricing to try to address a national/regional decline in participation which is impacting on POCG traditional market. The number of rounds provided has declined over the last 12 months by 33% in comparison with the previous 12 month period.
<u>GOLF</u>				
18 hole Adult				
Charge	14.00	0.00	14.00	
Reddicard	11.00	0.00	11.00	
Concession	9.00	0.00	9.00	
9 hole Adult				
Charge	10.50	0.00	10.50	
Reddicard	8.00	0.00	8.00	
Concession	7.00	0.00	7.00	
18 hole Junior				
Charge	9.50	0.00	9.50	
Reddicard	7.00	0.00	7.00	
Concession	6.00	0.00	6.00	
9 hole Junior				
Charge	7.00	0.00	7.00	
Reddicard	4.50	0.00	4.50	
Concession	3.50	0.00	3.50	
<u>TENNIS (PER COURT 1 HOUR)</u>		5.00%		The proposed 5% increase would mean the service is comparable with other local providers and does not impact on participation rates.
Adult				
Charge	9.30	0.47	9.75	
Reddicard	6.20	0.31	6.50	
Concession	4.60	0.23	4.85	
Junior (before 5.00 p.m.)				
Charge	6.70	0.34	7.05	
Reddicard	4.60	0.23	4.85	
Concession	3.60	0.18	3.80	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
FLOODLIT AREA				This facility is not currently used as it relates to the grass pitch. Demand is very low and due to a significant increase in track activities it is not possible to provide football activity at the same time as the risk of injury is to great.
Abbey Stadium – ½ Pitch per hour				
Charge	84.50	n/a	n/a	
Reddicard	56.10	n/a	n/a	
Concession	43.80	n/a	n/a	
Abbey Stadium – with Changing Rooms per 90 mins		5.00%		The increased charge is justified on the basis that it is a cost split between a large number of players and equates to 43p per player (home team only). This justifies the increase over and above the standard 3%.
Charge	128.20	6.41	134.60	
Reddicard	85.00	4.25	89.25	
Concession	64.40	3.22	67.60	
NETBALL COURT HIRE		5.00%		This charge is very competitive (e.g.- in comparison to other team Sports) as it is split between a significant number of participants and equates to 18p per player (home team only). This justifies the increase over and above the standard 3%.
Charge	36.60	1.83	38.45	
Reddicard	24.70	1.24	25.95	
Concession	18.00	0.90	18.90	
ATHLETICS		3.00%		
Adult - individual charge				
Charge	6.70	0.20	6.90	
Reddicard	4.20	0.13	4.35	
Concession	3.30	0.10	3.40	
Junior - individual charge				
Charge	3.10	0.09	3.20	
Reddicard	2.10	0.06	2.15	
Concession	1.60	0.05	1.65	
Bromsgrove and Redditch- individual member	1.10	0.03	1.15	
Bromsgrove & Redditch Athletics Club Rental hire	4,704.00	141.12	4,845.10	
FOOTBALL - ADULT (INC. CHANGING FACILITIES)		5.00%		The increase is justified on the basis that it is a cost split between a large number of players and equates to 28p per player (home team only). See above comment.
Abbey Stadium/Ipsley/Old Forge/Greenlands				
Charge	85.00	4.25	89.25	
Reddicard	56.10	2.81	58.90	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
FOOTBALL - JUNIOR (INC. CHANGING FACILITIES)				
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands/Kingsley				
Charge	43.30	2.17	45.45	
Reddcard	29.40	1.47	30.85	
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands. Without changing facilities.				
Charge	28.80	1.44	30.25	
Reddcard	19.10	0.96	20.05	
Small Sided Football				
Charge	14.40	0.72	15.10	
Reddcard	9.80	0.49	10.30	
<u>SPORTS DEVELOPMENT CHARGES</u>				
Adult fitness Sessions	3.10	0.16	3.25	
Community exercise class	3.00	0.15	3.15	
Health & Well Being Sessions	2.10	0.11	2.20	
		5.00%		Following a review with competitors and other provides costs, F&Cs are proposed to increase above the standard 3% increase to reduce the deficit funding provided to the current activity programme and to allow additional services to be developed and implemented at no extra cost to RBC
Curriculum Cost	19.60	12.50% 2.45	22.05	Increase by 12.5% - £22.05 per hour. Currently undercharging schools so increased to meet market rate.
Schools Hire – lunchtime / after school sessions	21.60	2.00% 0.43	22.05	Increase by 2% to reflect curriculum cost £22.05 ph. Currently undercharging schools so increased to meet market rate.
Inclusive Activities	2.50	20.00% 0.50	3.00	Increase to - £3ph. This has brought in line with other targeted programmes i.e. PSI and special populations
PSI Falls Prevention	3.00	0.00%	3.00	It is not possible to increase the fees in this area as it is a commissioned service at a fixed pricing point
Activity Referral	15.50	9.60% 1.49	17.00	Increased to the equivalent of £3 per week (6 week course) in line with other targeted programmes
Junior Sports Sessions	3.10	5.00% 0.16	3.25	Refer to paragraph at the top of this section.

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>YOUTH THEATRE CHARGES</u>		3.00%		Increased at standard rate to reflect previous years increases and current full cost recover position of the service.
10 week terms (Tues & Sat 2 hrs)				
Charge	108.20	3.25	111.45	
Reddicard	72.10	2.16	74.25	
Concession	35.00	1.05	36.05	
10 week terms (Mon 1 hr)				
Charge	54.10	1.62	55.70	
Reddicard	36.10	1.08	37.20	
Concession	17.00	0.51	17.50	
Optional Direct Debit Fee				
Charge	6.20	0.19	6.40	Reflects the cost of provision
Reddicard	6.20	0.19	6.40	
Concession	6.20	0.19	6.40	
				Through the consultation feedback exercise, the proposed 5.5% uplift retains a competitive value for money status in the competitive market (rounded to the nearest 5p)

Proposed Pricing Structure 2016/17 - Community Centres

Function Rate: A closed or private party booking.

Voluntary Rate: A registered charity OR non profitable organisation who provide free access to the service user.

Pre- School Rate: Initial rate for pre-school bookings, to be reviewed after 6 months following submission of annual accounts.

Standard Rate 1: A new business venture and/or an activity that attracts no more than an average of 15 participants are charged to attend.

Standard Rate 2: An organisation or group that charges an attendance fee that attracts between 15-20 participants.

Standard Rate 3: An organisation or group that charges an attendance fee that attracts more than 30 participants.

		5.50%		
<u>COMMUNITY CENTRES</u>				
Batchley - Main Hall (Per Hour)				
Function Rate	18.00	0.99	19.00	
Voluntary Rate	10.10	0.56	10.65	
Pre-School	11.00	0.61	11.60	
Standard Rate 1	23.70	1.30	25.00	
Standard Rate 2	26.00	1.43	27.45	
Standard Rate 3	31.00	1.71	32.70	
<u>Oakenshaw</u>				
Main Hall				
Function Rate	18.00	0.99	19.00	
Voluntary Rate	12.70	0.70	13.40	
Pre-School	14.00	0.77	14.75	
Standard Rate 1	23.70	1.30	25.00	
Standard Rate 2	26.00	1.43	27.45	
Standard Rate 3	31.00	1.71	32.70	
Small Hall				
Function Rate	16.00	0.88	16.90	
Voluntary Rate	10.10	0.56	10.65	
Pre-School	11.00	0.61	11.60	
Standard Rate 1	19.10	1.05	20.15	
Standard Rate 2	20.70	1.14	21.85	
Standard Rate 3	24.50	1.35	25.85	

Service Category	charge 1st April 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>Windmill</u>				
Main Hall				
Function Rate	18.00	0.99	19.00	
Voluntary Rate	12.70	0.70	13.40	
Pre-School	14.00	0.77	14.75	
Standard Rate 1	23.70	1.30	25.00	
Standard Rate 2	26.00	1.43	27.45	
Standard Rate 3	31.00	1.71	32.70	
Small Hall				
Function Rate	16.00	0.88	16.90	
Voluntary Rate	10.10	0.56	10.65	
Pre-School	11.00	0.61	11.60	
Standard Rate 1	19.10	1.05	20.15	
Standard Rate 2	20.70	1.14	21.85	
Standard Rate 3	24.50	1.35	25.85	
<u>Winyates Barn</u>				
Function Rate	18.00	0.99	19.00	
Voluntary Rate	10.10	0.56	10.65	
Standard Rate 1	23.70	1.30	25.00	
Standard Rate 2	26.00	1.43	27.45	
Standard Rate 3	31.00	1.71	32.70	
<u>Winyates Green</u>				
Function Rate	18.00	0.99	19.00	
Voluntary Rate	10.10	0.56	10.65	
Pre-School	11.00	0.61	11.60	
Standard Rate 1	23.70	1.30	25.00	
Standard Rate 2	26.00	1.43	27.45	
Standard Rate 3	31.00	1.71	32.70	
Service Category				Comments
<u>Palace Theatre</u>				No standard % rise proposed but individual variance applied. The net increase to F&C's is 1.1%. The rationale is to continue to place the Theatre in a competitive market for national agents to access. The management are confident that this approach will yield an overall 5% increase in income due to increased sales. All prices below have been rounded to the nearest £ to reflect the feedback from contractors and agents
<u>The following Palace price proposals are for 2018-2019 as the theatre books a minimum of 12 months in advance</u>				

Service Category	Proposed charge from 2017 £	% increase / £ increase £	Proposed charge from 2018 £	Comments
Main Theatre - Fee Per Hour				
Performance / conference including 1 technician. Full lighting and sound systems available. Please see the current Technical Specification. MINIMUM OF 8.5 HOURS				
Mon - Thurs				
Cost	136.00	4.99	141.00	
Disc. Local Community & charity rate (-15%)	116.40	3.58	120.00	
Fri - Sat				
Cost	152.40	6.57	159.00	
Disc. Local Community & charity rate (-15%)	129.80	6.19	136.00	
Sun & Bank Holidays				
Cost	203.90	8.12	212.00	
Disc. Local Community & charity rate (-15%)	174.10	5.92	180.00	
4 hour block - Monday to Wednesday daytime hires up to 5pm, Saturday up to 1pm and Monday to Wednesday evenings 6pm to 10pm. Local charity or a community group that is a member of the Air partnership only. Subject to negotiation and availability. 1 member of staff only.	319.30	12.68	332.00	
For a public performance add the appropriate hourly rate for technical staff / FOH and additional fees.				
Full week hire (including technical, F.O.H manager, and box office for 1 hour up to the start of each performance), Full lighting and sound systems available. Please see the current Technical Specification. See below for additional fees and charges.				
Up to 6 performances including Sunday get in 9am-6pm, Monday 10am-10:30pm, Tues to Sat performances 6-10:30pm and sat Mat 1 - 5pm (Sat until 11pm for get out). 49 hours of hire.				
Cost Per Week	5,110.40	311.61	5,422.00	Price increased of 6.1% to reflect actual staffing resource required to facilitate booking
Disc. Local Community & charity rate (-15%)	4,443.60	186.41	4,630.00	
The Room Upstairs and Bar Lounge (room only, for additional facilities available see below)				
Notes:				
1. Promotion and percentage deal splits to be agreed by Committee and Theatre Manager				
2. Studio and bar hirer must pay a non-refundable payment of 50 % of the hire fee when booking				
3. For all daytime studio and bar bookings please speak to the box office team on (01527) 65203				
4. Additional tech staff show call rate, minimum 4Hrs call				

Service Category	Proposed charge from 2017 £	% increase / £ increase	Proposed charge from 2018 £	Comments
<u>The Room Upstairs Fee Per Hour MINIMUM 4 HOURS</u>				
Space Hirer (studio includes use of the sound system)	15.00	1.00	16.00	6.7% increase to reflect additional cost incurred by new sound provision
Studio Performance (Thur, Free and Sat evenings 5pm to 10:30pm) inc brochure listing, use of sound and lighting systems. Additional perf. At £45 per performance.	90.00	6.00	96.00	6.7% increase based on the actual price per hour cost to provide the optional support
Arts and performance development activity arrangements are also available. Please contact the Theatre Team To Discuss agreements and availability				
Studio Technician (min 4 hr call)	31.90	17.10	48.00	54% increase to reflect actual staffing time required to facilitate booking
WORKSHOP HIRE - per day (Appropriate certification proof must be shown to use the workshop machinery)	121.50	6.45	128.00	5.3% Increase reflects new increase in energy charges required.
Theatre Tours (maximum 25 people per tour) - 1 hour tour	85.50	3.47	89.00	
Notes:				
1. All new hirers must play a non-refundable deposit of 20% of the hire fee when booking				
2. For all daytime studio and bar bookings please speak to the box office team on (01527) 65203				
3. Additional tech staff show call rate, minimum 4hrs call				
<u>Additional Charges to all performances</u>				
PRS fees (percentage of Net box office takings), unless written notification is provided from PRS then this will be charged (3%)	3.00%	3.00%	3.00%	
Credit Card Charges (percentage of Net box office takings) (3%)	3.00%	3.00%	3.00%	
Customer booking fee at box office (max. of £4 for any one booking)	1.00	0.00	1.00	
<u>Additional charges applicable to all hirer performances</u>				
Marketing Bronze Package (see App 5 Publicity & Advertising form for hirers for further info)	132.60	7.38	140.00	5.6% increase due to actual staff time to facilitate (this is an optional addition for customers)
Marketing Silver Package (see App 5 Publicity & Advertising form for hirers for further info)	344.80	13.24	358.00	
Marketing Gold Package (see App 5 Publicity & Advertising form for hirers for further info)	424.40	15.63	440.00	
The Room Upstairs event Listing in the Theatre Brochure for the relevant season, Includes free web site entry on receipt of your marketing	44.00	2.02	46.00	
1 month advert on the big screen in the town (subject to availability)	220.00	20.10	240.10	Increase of 9.1% reflects cost of provision which is an optional extra to marketing needs
1000 post out mail shot	509.90	0.92	425.70	
A0 display front of building per week (max 4 weeks), FCFS	10.60	0.58	11.20	
Banner position front of building per week, FCFS	15.90	0.48	16.40	
Local press advertisement charged at cost + administration fee at: 10%				New Price (only applied to consenting customers for show promotions)
Sale of merchandise at Theatre premises. (Percentage taken is gross of merchandise takings) 15 %				
Email Marketing to customer email database	0.00	0.00	30.00	New charge
<u>Additional Facilities / services available</u>				
Bar Extension after performance	57.70	2.30	60.00	
Orchestra replacement. The company must provide at least two staff to aid refitting of the orchestra PIT after the final performance. If this does not happen, the charge here will be included in your Bill per pit section	17.50	2.50	20.00	14.3% increase based on benchmarking with Theatre Managers Group which identified a significant undercharge in this area
Additional cleaning fee where premises are not left in a clean and tidy state. per room	23.70	1.31	25.00	5.5% increase to ensure compliance contractual obligations
Un-blocking of sinks or toilets (per toilet or sink)	44.60	1.44	46.00	

Service Category	Proposed charge from 2017 £	% increase / £ increase £	Proposed charge from 2018 £	Comments
Items hired or purchased from a third party on your behalf (Cost + 10%)			0.00	
Portable Appliance Testing (PAT), per item	4.60	0.44	5.00	
Tea / coffee per head (unlimited drinks per person).	1.90	0.06	2.00	
Photo-copying and printing A4 black and white	0.10	0.00	0.10	
Photo-copying and printing A4 colour	0.20	0.00	0.20	
Additional items available for Hire (please check with the Technical department for availability)				
Star Cloth				
Per Day	73.10	2.89	76.00	
Per Week	213.20	8.80	222.00	
Black Gauze				
Per Day	37.10	1.91	39.00	
Per Week	89.60	4.39	94.00	
White Gauze				
Per Day	37.10	1.91	39.00	
Per Week	89.60	4.39	94.00	
Tab Track				
Per Day	35.00	2.00	37.00	
Per Week	84.50	6.54	91.00	
Red Tabs				
Per Day	47.40	1.62	49.00	
Per Week	143.20	5.80	149.00	
Blue Tabs				
Per Day	47.40	1.62	49.00	
Per Week	143.20	5.80	149.00	
Jem Techno Fog Machine				
Per Day	15.40	0.56	16.00	
Per Week	37.10	7.90	45.00	
Under-stage Smoke System				
Per Day	40.20	1.80	42.00	
Per Week	108.20	4.75	113.00	
Haze Machine				
Per Day	15.40	0.56	16.00	
Per Week	49.40	0.00	45.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Baby Grand Piano tuning (additional tuning charge at cost)				
Per Day	109.20	5.78	115.00	
Per Week	320.30	9.71	330.00	
Portable digital piano				
Per Day	28.80	3.20	32.00	
Per Week	85.50	3.47	89.00	
Technics Key Board				
Per Day	22.70	0.00	0.00	Discontinued
Per Week	65.90	0.00	0.00	Discontinued
Small 1600 to 2400 Lumin Video/ Data Projector				
Per Day	57.00	0.00	30.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Per Week	125.00	0.00	85.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)

Service Category	Proposed charge from 2017 £	% increase / £ increase £	Proposed charge from 2018 £	Comments
Large Video Projector 5000 lumin + (main house only)				
Per Day	125.00	5.00	130.00	
Per Week	370.00	15.00	385.00	
Laptop				
Per Day	85.50	0.00	30.00	Correction of system error
Per Week	247.20	0.00	85.00	Correction of system error
Overhead projector (OHP)				
Per Day	10.30	0.71	11.00	
Per Week	25.80	1.17	27.00	
Portable folding projector screen (approx. 5 feet square)				
Per Day	6.20	0.79	7.00	
Per Week	18.50	1.46	20.00	
Flip chart stand (Paper and pens are not provided)				
Per Day	8.20	0.25	8.50	
Per Week	22.70	0.68	23.40	
White board				
Per Day	12.40	0.37	12.80	
Per Week	37.10	1.11	38.20	
Lectern including microphones and lights				
Per Day	50.50	1.50	52.00	
Per Week	173.00	0.00	154.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Radio Mics (Up to 4 handheld & 10 lapels)-per microphone-See note 2				
Per Day	21.60	1.35	23.00	
Per Week	63.90	3.10	67.00	
Radio Communications packs (up to 3 available) per pack:				
Per Day	5.00	0.28	5.30	
Per Week	10.00	3.00	13.00	30% increase due to increase in costs in repairs and maintenance
Music Stands (each) *				
Per Day	3.10	0.90	4.00	
Per Week	10.30	0.00	10.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Conductor music stand *				
Per Day	5.20	0.00	5.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Per Week	18.50	0.00	13.00	Reduced fee to stimulate hires (customer feedback - price a determine factor)
Metro deck staging sections (2 m x 1 m) inc 18" or 1.5m Legs and skirts if requested				
Per Day	11.30	0.70	12.00	
Per Week	22.70	2.30	25.00	
1 Metre hand rail section for above Rostra (5 available) (each)				
Per Day	6.20	0.80	7.00	
Per Week	12.40	2.60	15.00	
2 Metre hand rail section for above Rostra (3 available) (each)				
Per Day	11.30	0.00	0.00	Discontinued
Per Week	22.70	0.00	0.00	Discontinued
Curtain Rail				
Per Day	37.10	0.00	0.00	Discontinued
Per Week	106.10	0.00	0.00	Discontinued

* Free to use for Disc. Local Community & charity rate hirers

Consumables

Gaffa Tape	8.20	0.00	8.20	No Increase proposed (reflects cost)
LX tape	1.60	0.00	1.60	No Increase proposed (reflects cost)
PP3 Battery (each)	3.10	0.00	3.10	No Increase proposed (reflects cost)
AA battery (each)	1.20	0.00	1.20	No Increase proposed (reflects cost)

Additional Staffing

Additional technical staff per hour @ O/T rate (minimum 4 hour call)	21.60	0.00	21.60	No Increase proposed (reflects cost)
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Notes:

1. Extra consumables for equipment can be supplied at cost plus 10% for administration costs. All equipment will be provided with one container.
2. Rechargeable AA batteries suitable for use on Palace Theatre radio microphones and chargers are provided with all Radio Microphones, users must put batteries on charge and return back to the dimmer room after use. Any missing will be charged for at cost + 10%
3. Proof of appropriate certification must be shown to use Workshop machinery.
4. No equipment must be altered or modified in anyway.
5. Any damages to Palace Theatre Property must be paid for and will be re charged to the company at the costs charges to the Palace Theatre including any carriage where necessary.

Service Category

**Proposed charge from
2016
£**

**% increase / £
increase
£**

**Proposed charge from
2017
£**

Comments

Service Category	Proposed charge from 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Forge Mill		3.00%		Standard 3% recommended in line with pricing policies for other museums
Admission (individual)				
Adult				
Charge	5.10	0.15	5.25	
Reddicard	4.10	0.12	4.20	
Senior Citizen				
Charge	3.90	0.12	4.00	
Reddicard	2.70	0.08	2.80	
Child				
Charge	1.70	0.05	1.75	
Reddicard	1.00	0.03	1.05	
Family -up to 4 people				
Charge	11.40	0.34	11.75	
Reddicard	9.10	0.27	9.35	
Wednesday ONLY* Non Reddicard holder prices apply	FREE	0.00	FREE	This cannot be changed as it is part of the Museums operating policy which has been agreed by members. This will be included in te scope for the forthcoming Reddicard Review with a potential recommendation to remove this concession
Groups Bookings				
Admission, refreshments and guided tour of one site				
Charge	STN		STN	
Reddicard	STN		STN	
External talks + Costs				
Charge	60.80	1.82	62.60	
Reddicard	50.00	1.50	51.50	
School Bookings				
Archaeological Activity Centre	38.20	1.15	39.35	
Victorian role play	38.20	1.15	39.35	

Service Category	Proposed charge from 2016 £	% increase / £ increase	Proposed charge from 2017 £	Comments
Victoria role play wheel unavailable	38.20	1.15	39.35	This cannot be changed as it is part of the Museums operating policy which has been agreed by members. This will be included in the scope for the forthcoming Redditch Review with a potential recommendation to remove this concession
FM (history of needle-making)	38.20	1.15	39.35	
FM (processes & Machinery)	38.20	1.15	39.35	
Local History of Redditch	38.20	1.15	39.35	
Temporary exhibition with activities	38.20	1.15	39.35	
Marketing/Business students	38.20	1.15	39.35	
Teacher Led sessions	38.20	1.15	39.35	
Special Needs Groups	FREE	0.00	FREE	
Room Hire				
½ day all Other Groups	46.40	1.39	47.80	
All day	77.30	2.32	79.60	
Ground Event Hire	STN		STN	
School Bookings remain the same in an attempt to encourage the business to grow - there were small signs of improvements last year and this needs to be sustained before increase can be levied				
Allotment Charges		Various		Standard 3% proposed for sites with no water onsite. *An increase of £10 per year on sites with water to recoup the actual cost of the water charges as identified in the recent allotment audit. At present water charge to plot holders has fallen behind actual charge from provider and a full cost recovery approach is to be adopted through proposed charge shown above.
Large (<254m2)		3.00%		
Non Concession Water	80.00	2.40	92.40	* Extra £10 Water Charge (see above)
Non Concession No Water	64.90	1.95	66.85	
Concession Water	50.00	1.50	61.50	* Extra £10 Water Charge (see above)
Concession No Water	33.00	0.99	34.00	
Medium (>177<254m2))				
Non Concession Water	58.00	1.74	69.75	* Extra £10 Water Charge (see above)
Non Concession No Water	44.30	1.33	45.65	
Concession Water	36.00	1.08	47.10	* Extra £10 Water Charge (see above)
Concession No Water	22.70	0.68	23.40	
Small (>177m2)				
Non Concession Water	37.00	1.11	48.10	* Extra £10 Water Charge (see above)
Non Concession No Water	25.80	0.77	26.55	
Concession Water	24.00	0.72	34.70	* Extra £10 Water Charge (see above)
Concession No Water	13.40	0.40	13.80	
Redditch Outdoor Events & Outdoor Fitness– Hire of Parks and Open Spaces		3.00%		Benchmarking has shown that fixed pricing is deterring commercial bookings and on occasion allowed businesses to benefit from a restrictive pricing offer (STN - Subject to Negotiation)
Outdoor Event Space				
Small Attendance = 0-99				
Commercial Rates				
Per Hour	47.90	0.00	STN	Reflects a more balanced offer to the commercial operator
Per Day	239.50	0.00	STN	Reflects a more balanced offer to the commercial operator

Service Category	Proposed charge from 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Community Rates				
Per Hour	16.50	0.50	17.00	
Per Day	82.40	2.47	84.85	
Charities / Not For Profit Organisations				
Per Hour	10.80	0.32	11.10	
Per Day	54.60	1.64	56.25	
Fairs & Circuses Min of 3 day Hire Per Day	272.90	8.19	281.10	
<u>Medium Attendance = 100-499</u>				
Commercial Rates				
Per Hour	61.80	0.00	STN	Reflects a more balanced offer to the commercial operator
Per Day	306.90	0.00	STN	Reflects a more balanced offer to the commercial operator
Community Rates				
Per Hour	21.60	0.65	22.25	
Per Day	109.20	3.28	112.50	
Charities / Not For Profit Organisations				
Per Hour	13.90	0.42	14.30	
Per Day	68.50	2.06	70.55	
<u>Large Attendance = 500-1999</u>				
Commercial Rates				
Per Hour	75.70	0.00	STN	Reflects a more balanced offer to the commercial operator
Per Day	375.40	0.00	STN	Reflects a more balanced offer to the commercial operator
Community Rates				
Per Hour	27.80	0.83	28.65	
Per Day	163.80	4.91	168.70	
Charities / Not For Profit Organisations				
Per Hour	16.50	0.50	17.00	
Per Day	82.40	2.47	84.85	
£250 - £1500 Bond Payable				
				A new pricing strcuture proposed based on buoyancy market, impact on the areas being used, customer feedback and to ad officers in providing a broader product line to attract new business. The breakdwon of usage has changed to show different maximum number of days per summer , winter or annual use so proposed charges are in line with participation numbers.
<u>Outdoor Fitness Session - Commercial</u>				
Summer Fee (Apr to Sept)				
Commercial Rates Per Day	382.70	n/a	n/a	Delete
Community Rates Per Day	273.00	n/a	n/a	Delete
Winter Fee (Oct to Mar)				
Commercial Rates Per Day	163.80	n/a	n/a	Delete
Community Rates Per Day	82.40	n/a	n/a	Delete
Annual Fee				
Commercial Rates Per Day	437.20	n/a	n/a	Delete
Community Rates Per Day	328.10	n/a	n/a	Delete

Service Category	Proposed charge from 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
Commercial Rates (Per Day)				The following new charges replace the outdoor fitness sessions previously offered.
Summer Fee (Apr to Sept) One day maximum usage per week	n/a	n/a	400.00	New fee
Summer Fee (Apr to Sept) Two days maximum usage per week	n/a	n/a	650.00	New fee
Summer Fee (Apr to Sept) Three days maximum usage per week	n/a	n/a	700.00	New fee
Winter Fee (Oct to Mar) One day maximum usage per week	n/a	n/a	200.00	New fee
Winter Fee (Oct to Mar) Two days maximum usage per week	n/a	n/a	400.00	New fee
Winter Fee (Oct to Mar) Three days maximum usage per week	n/a	n/a	600.00	New fee
Annual Fee One day maximum usage per week	n/a	n/a	520.00	New fee
Annual Fee Two days maximum usage per week	n/a	n/a	850.00	New fee
Annual Fee Three days maximum usage per week	n/a	n/a	1,000.00	New fee
Community Rates (Per Day)				
Summer Fee (Apr to Sept) One day maximum usage per week	n/a	n/a	200.00	New fee
Summer Fee (Apr to Sept) Two days maximum usage per week	n/a	n/a	300.00	New fee
Summer Fee (Apr to Sept) Three days maximum usage per week	n/a	n/a	350.00	New fee
Winter Fee (Oct to Mar) One day maximum usage per week	n/a	n/a	80.00	New fee
Winter Fee (Oct to Mar) Two days maximum usage per week	n/a	n/a	160.00	New fee
Winter Fee (Oct to Mar) Three days maximum usage per week	n/a	n/a	240.00	New fee
Annual Fee One day maximum usage per week	n/a	n/a	250.00	New fee
Annual Fee Two days maximum usage per week	n/a	n/a	450.00	New fee
Annual Fee Three days maximum usage per week	n/a	n/a	500.00	New fee
Trial fee (1 day per week - MAX 4 week trial)	n/a	n/a	100.00	New fee
Bandstand Hire T/Centre		3.00%		
Commercial Rates Per Day	Price on application		Price on application	
Community Rates Per Day	26.80	0.80	27.60	
Charities / Not For Profit Organisations Per Day	26.80	0.80	27.60	
Band Stand				
Criteria and eligibility guidance notes attached in events toolkit				
<u>Additional Costs for Outdoor Event Space:</u>				
1 Set up and Clearance charged @ 50% of applicable rate				
2 Any event in excess of 1999 attendees is STN				
<u>Additional Costs for Outdoor Fitness Space:</u>				
1 Set up and Clearance charged @ 50% of applicable rate				Research has shown that these fees have not been required as all activities are set up on the day and are included in the overall cost above

Service Category	Proposed charge from 2016 £	% increase / £ increase £	Proposed charge from 2017 £	Comments
<u>CIVIC SUITE COMMERCIAL CHARGES</u>				
Committee Room 1:				
4 hour minimum - daytime	51.50	1.55	53.05	
8 hour minimum - daytime and/or evening	68.00	2.04	70.05	
Committee Room 2/3:				
4 hour minimum - daytime	104.00	3.12	107.10	
8 hour minimum - daytime and/or evening	147.50	4.43	151.95	
Council Chamber:				
4 hour minimum - daytime	147.50	4.43	151.95	
8 hour minimum - daytime and/or evening	241.00	7.23	248.25	
Full Civic Suite: Monday to Saturday (including servery)				
4 hour minimum - daytime	241.00	7.23	248.25	
8 hour minimum - daytime and/or evening	437.50	13.13	450.65	
Full Civic Suite: Sunday - exceptional (including servery)				
4 hour minimum - daytime	274.00	8.22	282.20	
8 hour minimum - daytime and/or evening	498.50	14.96	513.45	
<u>Equipment Hire</u>				
3.00%				
OHP/Screen	21.60	0.65	22.25	
TV/Video	21.60	0.65	22.25	
Conferencing Sound System	21.60	0.65	22.25	
Flipchart stand				
4 hour minimum - daytime	7.20	0.22	7.40	
8 hour minimum - daytime and/or evening	8.20	0.25	8.45	
<u>Other Fees</u>				
Security	Market Rates		Market Rates	
Retainer	227.10	6.81	233.90	
<u>CIVIC SUITE - REFRESHMENT CHARGES</u>				
Teas and Coffees				
Commercial - per cup	1.00	0.03	1.05	